Palm Isles

PICC

Computer Club

iPad Tips

ios 11

APPLE INC.

WEIRD... NO WINDOWS

WHAMOND 5-15

Bob Francis
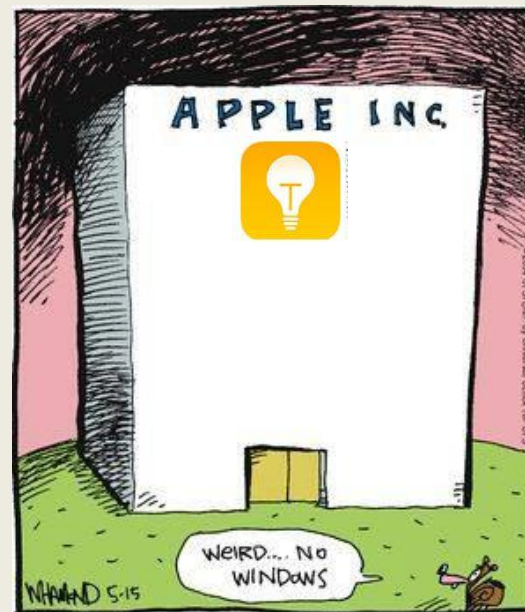
When: Tuesday, Feb. 13, 2018

Where: Computer Lab/Meeting room

Times: 2pm to 3pm

5 Tips – Mastering Messages
Fun ways to stay in touch
1 **Tip for Email – Subject line**

Bring iPad fully charged to follow along

Mastering Messages

Send Text

1. Tap [icon]
2. Tap enter the recipient's ID
3. Tap Subject field enter subject
4. Tap message field enter text
5. Tap [↑ icon] to send text
6. When see [mic icon] hold and speak to send a voice message
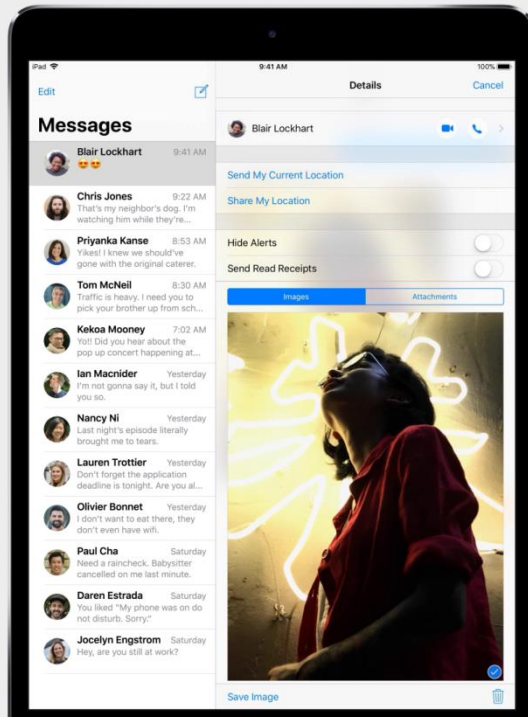
Send a Picture

1. Enter ID
2. Tap [camera icon]
3. Take a picture with the camera
4. Tap [↑ icon] to send

Can take multiple pictures before send.

Keyboard can be split in 2 pieces. Place 2 fingers in center and slide each finger to the edge.
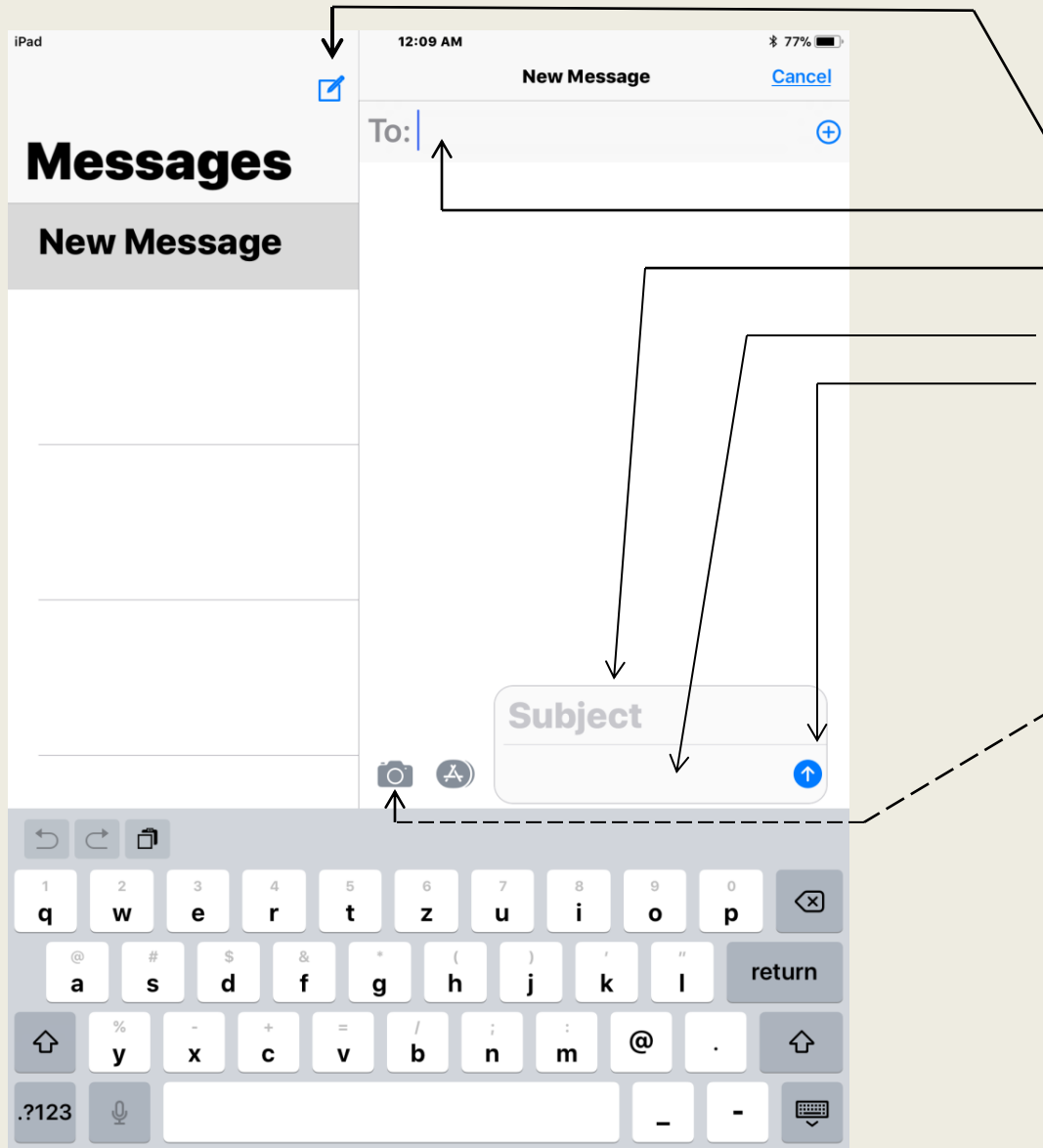
Mic to dictate a message

Save Photos

1. Tap Message 💬 icon in Dock

2. Tap the Box with the pencil

3. Type your ID in the To: box

4. Tap 🅐 next to iMessage box

5. Tap the flashing heart

6. Tap the blue circle up arrow to send

7. Touch and hold the photo

8. Tap the Save option

9. Check the Photo app for image
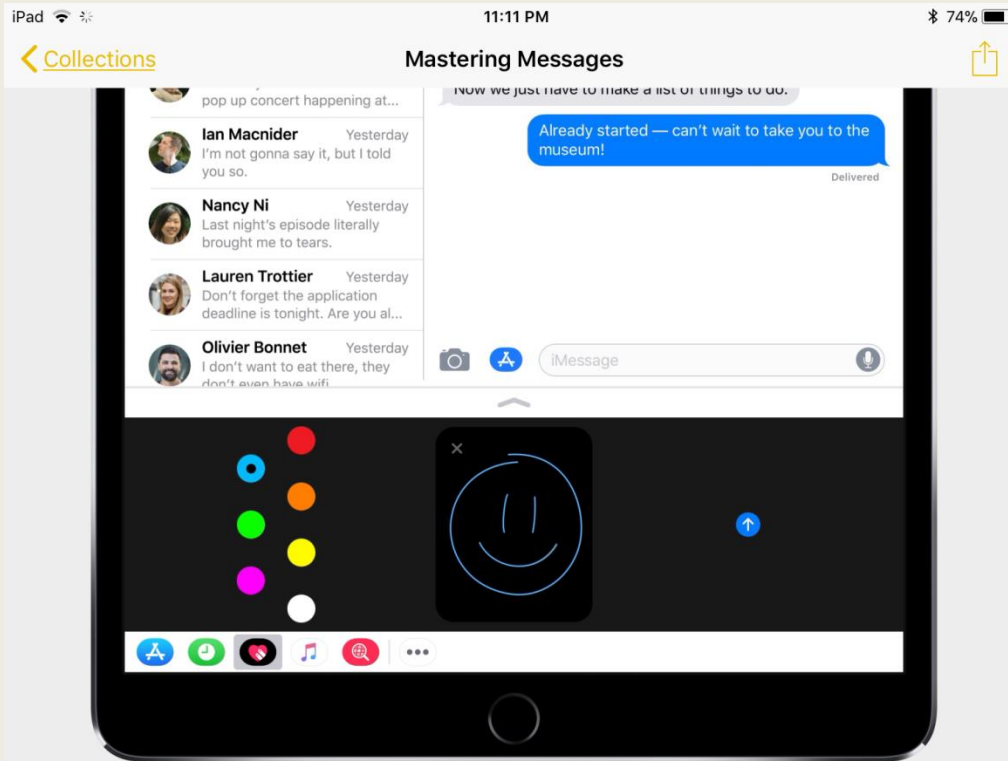
iMessage apps

1. Tap imessage 💬 icon

2. Tap Box with pencil ☑

3. Enter [ID] in To: field

4. Tap Ⓐ icon

5. Tap Red heart in black circle

6.   Tap color circle to draw

7. Tap ⬆ to send

ID = Apple ID

💬

Text smarter with iMessage apps

Access info from apps, or create and share something fun, without leaving Messages. Tap Ⓐ, then swipe to choose an app. Get iMessage apps from the App Store.
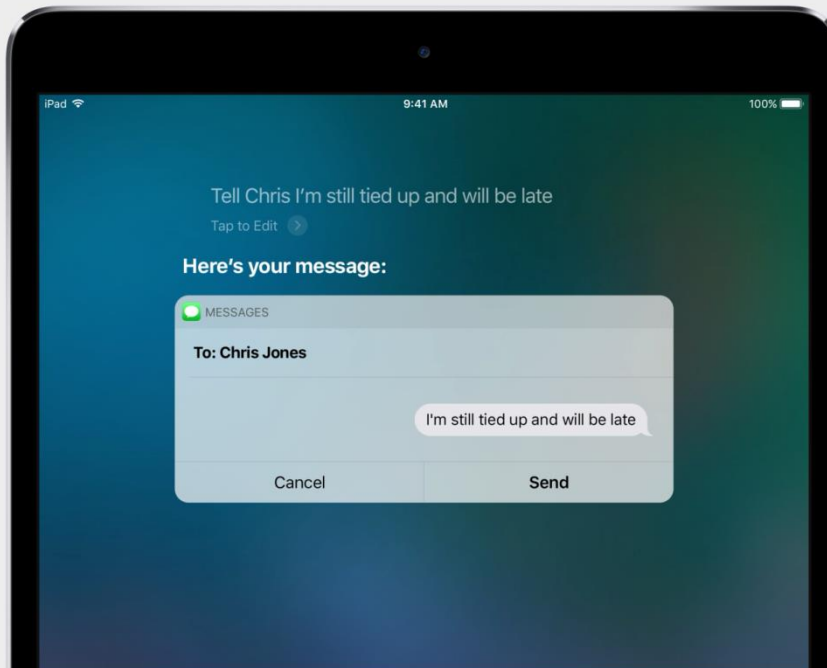
Send a message with Siri

Have Siri do the work. Say, "Tell Chris I'm still tied up and will be late."

Speak to device

Let Siri send the message

From the Home screen…….

1. The person must be in contacts (use your ID)

2. Press Home button to wake Siri

3. Say " Tell [ID*] Happy Valentine's Day"

4. Use the command "Help" to see the app commands.

*Note
ID = your Apple login
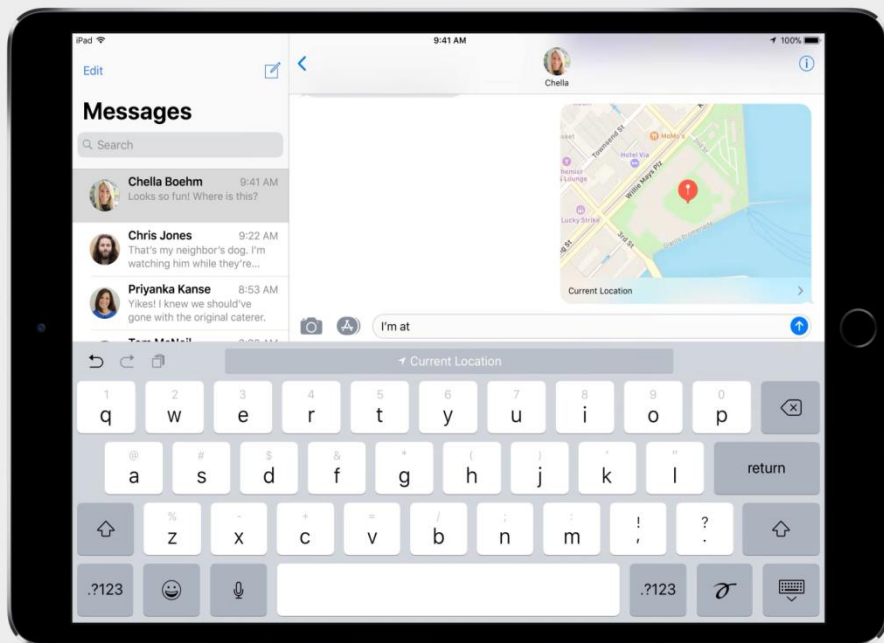
Share your location

1. Tap imessage icon

2. Type in message box "I'm at "

3. Tap the space bar

4. Tap the option that displays
   Current Location

5. If location is not selected in the app
   it will ask to set it up in settings.
   Turn on Location Services.
   Will insert location map.

Cancel   **New Message**   Send

To: | Enter ID here   ⊕

Cc/Bcc, From

Subject:

Message area
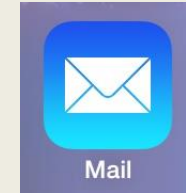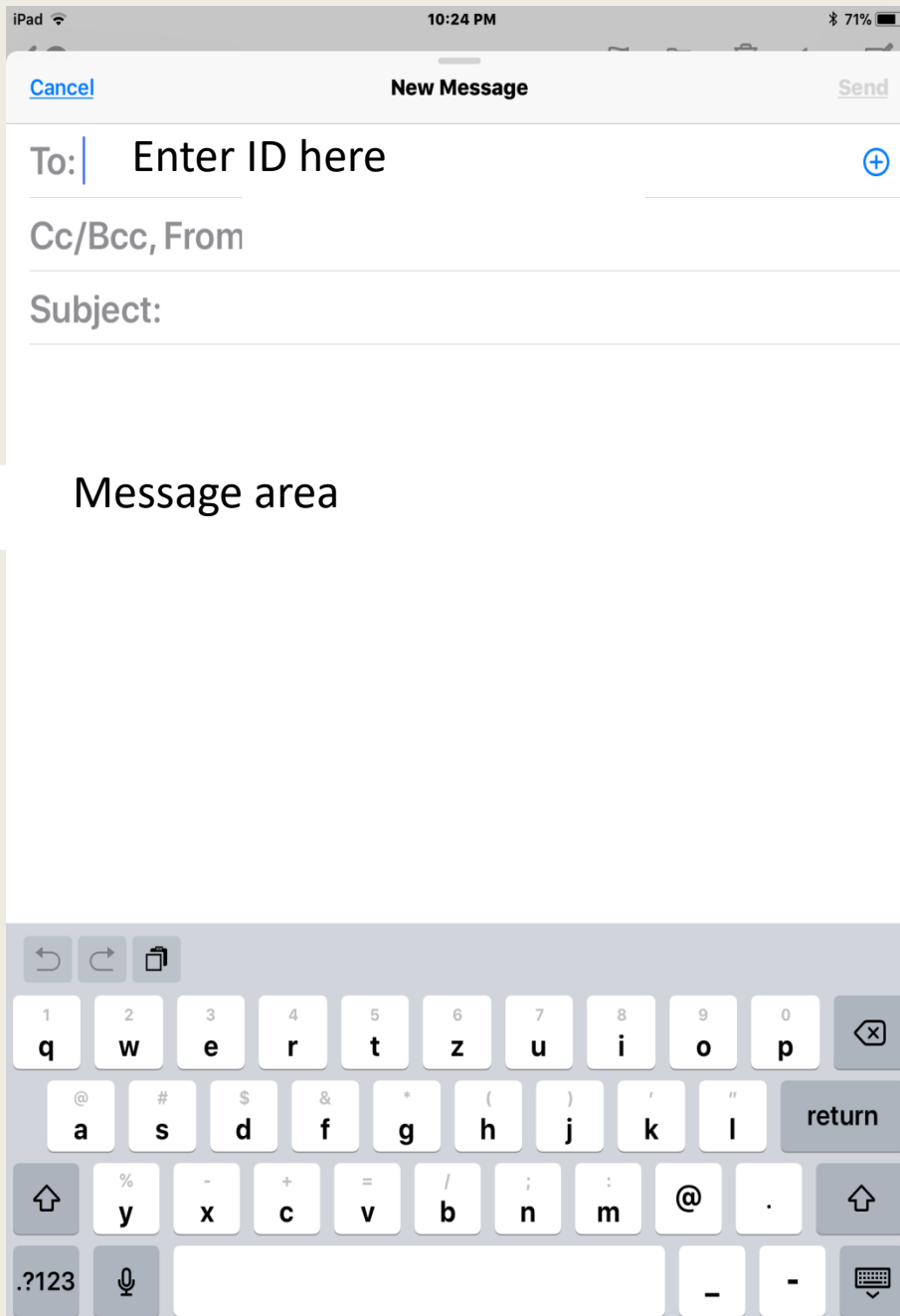
Tap icon on dock

1. Tap ✏️ icon to open compose

2. Tap **To:** field enter ID to send

3. Must put in Subject line
   – never Blank
   Give a hint to the reader

4. All Caps is screaming
   NO – NO

5. Should I CC or BCC ?
   CC = Carbon Copy
   BCC = Blind CC

If want to hide ID's use BCC.
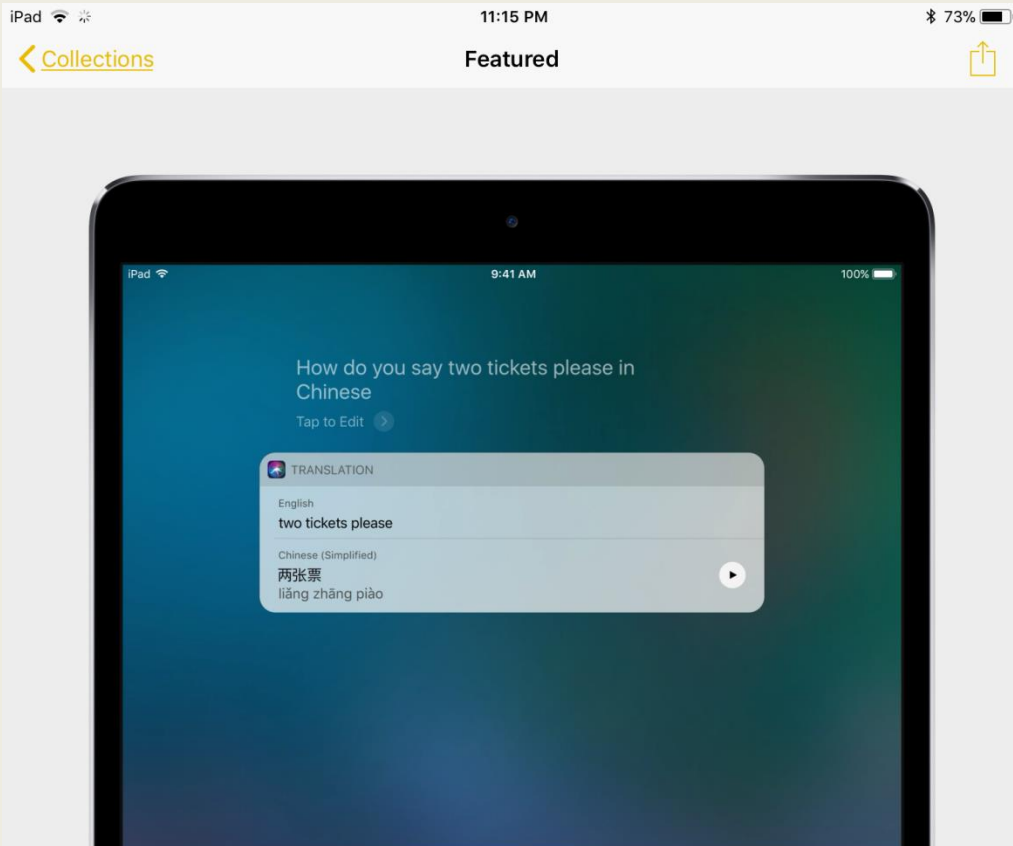
Speak to your device
To translate

1. Press Home button
   Siri will listen (Do not hold)

2. Say " Translate to French
   Happy Valentines Day "

   Use the command "Help"
   to see app commands.

   Fun Stuff

Resources

Web sites for more information and learning

Tips   IOS 11
https://tips.apple.com/en-us/ios/ipad?category=WhatsNew

How to do even more with iPad and iOS 11
https://www.apple.com/ipad-pro/how-to/

Everything you need to know about iPad
https://help.apple.com/ipad/11/

Web site help links to workshop PDF files   -   www.web2sons.com
http://www.web2sons.org/web2com/PDF/Helpme.htm

Palm Isles Computer Club User Forum web site
http://pick.boardhost.com/

Not responsible for broken links – Pages come and go and get archived

Next Step
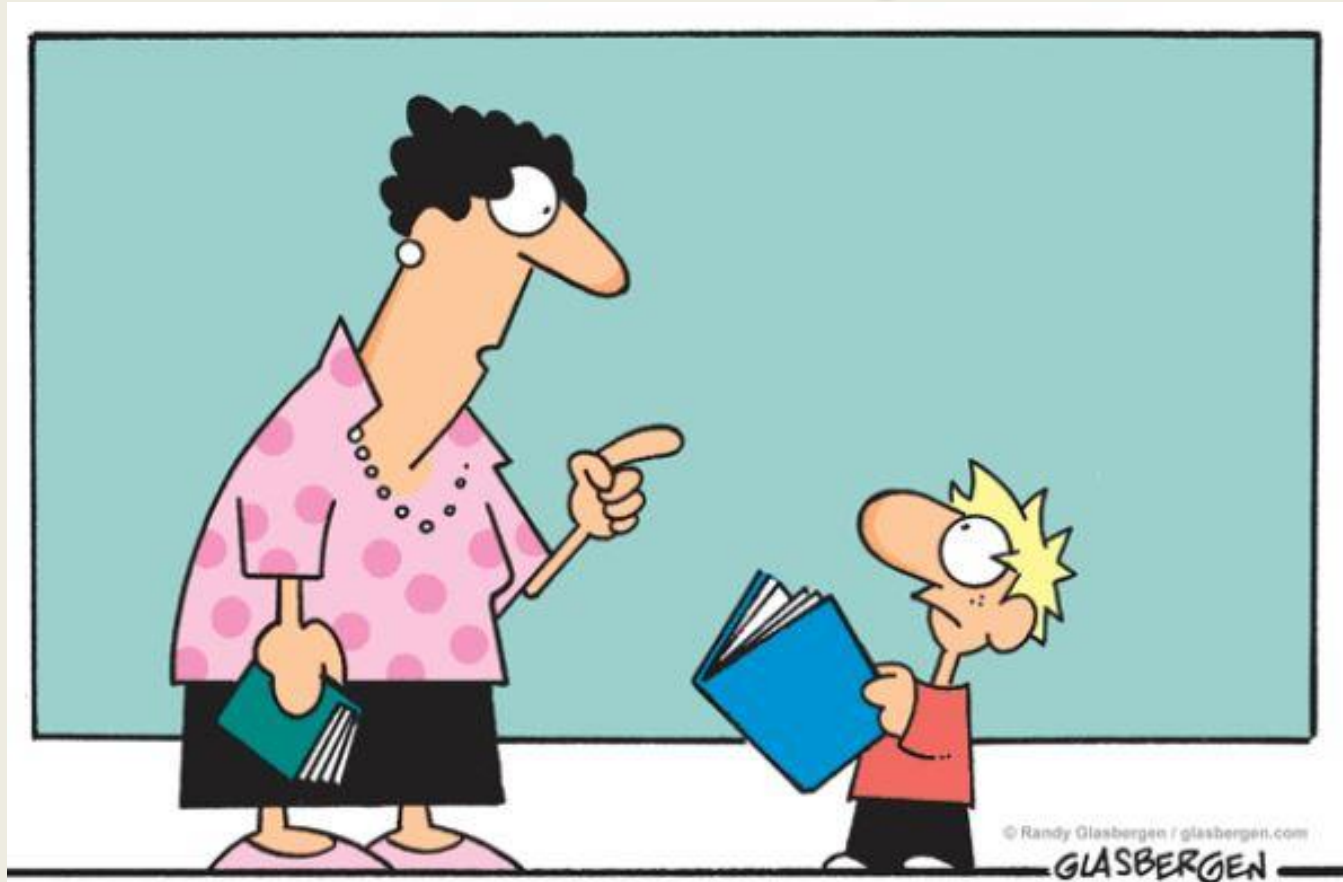
"It's called 'reading'. It's how people install new software into their brains"

**Please hand in this to better the program
or drop off at front desk marked computer club**

List the top 3 things you would like to learn and/or see a demo presentation
1.
2.
3.
Ideas for the General Meetings on the First Tuesday of the month
1.
2.
3.
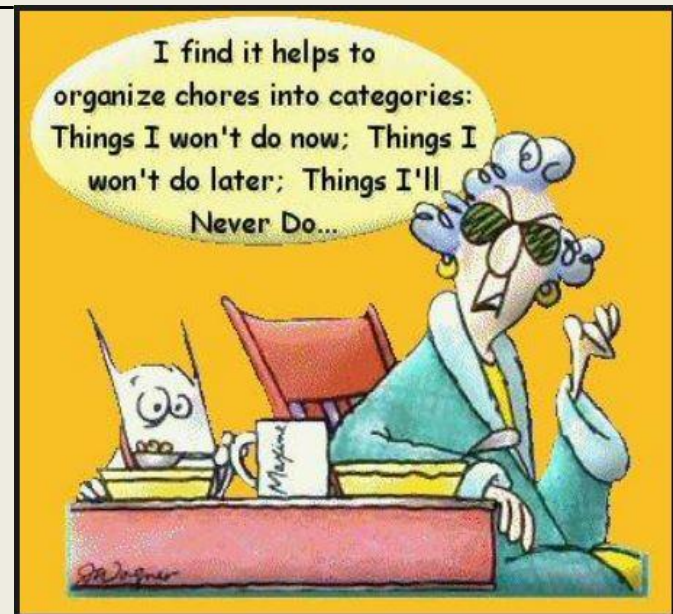Please rate this class: 1 (No) to 5 (yes) _____ Stars because _____
Comments: (Bad or Good)_____

Please fill out as it helps to
make better presentations to
computer club members.

Thank you

Palm Isles Computer Club User Forum web site
http://pick.boardhost.com/

Welcome

General Meeting

We're User Friendly

General Meeting first Tuesday at 1pm
Workshop third Tuesday at 1pm
Board Meeting second Tuesday at 1pm

Palm Isles

PICC

Computer Club

helpful tips

Keyboard Short Cuts

Ctrl+C — copy selected text to the Windows clipboard.
Ctrl+V — paste text from the Windows clipboard
Windows Key+plus — zoom in using the Magnifier utility.
Windows Key+minus — zoom out using the Magnifier utility.

Suggestion Box

Submit your ideas for a workshop

1. Basic Windows 10
2. Basic Ipad
3. Basic File Explorer (Files & Folders)
4. Basic Email
5. How to edit pictures (PC Paint)
6. How to use the Windows Apps (WordPad)
7. How to customize Start Menu

"The computer says I need to upgrade my brain
to be compatible with the new software."

YOU MUST BE A PAID UP MEMBER AND BRING YOUR MEMBERSHIP CARD TO THE MEETING IN
ORDER TO BE ELIGIBLE FOR THE PRIZES.

Type the below address in the browser address bar
Club bulletin board at http://pick.boardhost.com/