



How to create a Holiday greeting card in Windows 10.

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December 19, 2017 at 3pm to 4pm – Limit to 10 people

<http://www.web2sons.org/web2com/PDF/Helpme.htm> Website help

Email: helpme.web2sons@outlook.com

Agenda...Create folders, files, documents with WordPad, Folders & Files Organization

1. Create a folder in the Pictures Drawer
2. Name the folder - Holiday
3. Open the Edge or Google browser and get free clipart for the card
4. Do a Google search for “free Holiday clip art”
5. Copy or Save FREE web clipart to the Holiday folder
6. Open WordPad to create the card
7. Insert the clipart picture in WordPad
8. Save the named file to the Holiday folder – Example name = MyCard
9. Now Google search “Free Holiday ecards” to get a link to Holiday ecards (123greetings.com)
Example: http://www.123greetings.com/events/seasons_greetings/thank_you/thank22.html
10. Copy the link with the shortcut keys ---- Highlight the URL and press CTRL + C
11. Now paste [CTRL V] the link into your email to friends and family (Copy into card)
12. Use the print option to print the card as a PDF file to email to friends.



hand in this part

Cut on line for the board meeting

List the top 3 things you would like to learn and/or see a demo presentation

- 1.
- 2.
- 3.

Ideas for the General Meetings on the First Tuesday

- 1.
- 2.

Comments:

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<https://www.elfyourself.com>