

SITE PLAN REVIEW CHECKLIST

Date Received _____

Borough of Roosevelt

Case # _____

P.O. Box 128

Roosevelt, New Jersey 08555

{Submit 4 copies of entire package at least 20 days prior to Planning Board meeting}

Agent or Applicant: _____ Phone: _____

Address: _____ P.O. Box _____

SITE CHARACTERISTICS

Subject Property Address _____

Subdivision and Lot Number (If Applicable) _____ Block #: _____ Lot #: _____

Tax Parcel Number _____ Zoning District: _____

Proposed Use of Property _____

Proposed Number of Employees _____ # of Dwelling Units _____

Site Size (Sq. Ft./Acres) _____ Building Sq. Ft. _____ Lot coverage % _____

CHECKLIST

BASIC MAP INFORMATION

- | | YES | NO | N/A | COMMENTS |
|---|--------------------------|--------------------------|--------------------------|----------|
| 1 PROPOSED SITE LOCATION MAP
(INDICATE SUFFICIENT AREA REFERENCE TO LOCATE SITE) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 APPROPRIATE SCALE | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 DATE, NORTH ARROW, STREET NAMES (EXISTING AND
PROPOSED RIGHT-OF-WAYS). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 ALL EASEMENTS, UTILITY LINES, RIGHTS-OF-WAY AND OTHER
SERVICES ON & BORDERING PROPERTY | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 PROPERTY LINE DIMENSIONS | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

BASIC ZONING INFORMATION

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|--|
| 6 ZONING SETBACK LINES
BUILDING (INCLUDING THE EAVE) SETBACKS:
FRONT _____ SIDE _____ SIDE _____ REAR/WATER _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 DISTANCE BETWEEN BUILDINGS (NEAREST POINT TO
NEAREST POINT) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 LOCATION OF NEW BUILDINGS AND GENERAL FLOOR
PLAN DIMENSIONS OF BLDG. (S) = _____ X _____
TOTAL SQ. FT. = _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 PROPOSED BLDG ELEVATIONS (TO SCALE, PRELIMINARY
SKETCHES PERMITTED) MAX. HEIGHT = _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 ALL EXISTING STRUCTURES (LABELED) WITHIN 100 FEET
OF PERIMETER PROPERTY LINES | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 11 MULTIPLE HOUSING UNITS - NUMBER OF UNITS = _____
COMPOSITION (EFFICIENCY, ONE BEDROOM, TWO, THREE) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12 SURROUNDING ZONING (PROPERTIES IMMEDIATE
TO SUBJECT SITE) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 13 OPEN SPACE AREA (SQUARE FEET/ACRES & % OF LOT) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Initials _____ Certify that all information is correct to the best of my knowledge

NATURAL FEATURES**YES NO N/A****COMMENTS**

- 14 BOUNDARIES OF EXISTING NATURAL FEATURES (TREES, LAKES, PONDS, STREAMS, ROCK OUT-CROPPINGS, SEVERE TOPOGRAPHY, WETLANDS, WOODLANDS, ETC.).
- 15 HAS A WETLAND PERMIT BEEN APPLIED FOR? RECEIVED?
- 16 EXISTING TOPOGRAPHY
- 17 SOIL ANALYSIS; IS IT IN A CRITICAL AREA?
- 18 SITE INVENTORY PROVIDED?
- 19 ARE THERE PROPERTY VIEW CONSIDERATIONS?

DRAINAGE/PARKING/ROADS

- 20 ACCESS DRIVES, INTERNAL ROADS (NOTE PUBLIC OR PRIVATE) SERVICE ROADS & ACCESS RIGHTS WIDTH OF RIGHT-OF-WAY = _____ SEALED ENGINEER PLANS?
- 21 LOADING/UNLOADING, SERVICE AREAS
- 22 SIDEWALKS, PATHS, AND TRAILS (INTERNAL AND PUBLIC WITHIN ROAD RIGHT-OF-WAY)
- 23 ACCELERATION/DECELERATION LANES
- 24 ROAD AGENCY APPROVAL?
- 25 PARKING AREAS (DIMENSIONED TYPICAL PARKING SPACE, MANEUVERING LANES)
- 26 PARKING SPACES REQUIRED _____, PARKING SPACES ACTUAL _____ HANDICAP PARKING LOCATION AND NUMBER _____
- 27 REQUIRED LANDSCAPING IN PARKING AREAS
- 28 SNOW STORM/SNOW MANAGEMENT PLAN
- 29 DUMPSTER LOCATION, SCREENING INDICATION
- 30 LOCATION OF WATER/WELL, SEWER/SEPTIC, AND STORMWATER
- 31 SITE GRADING AND DRAINAGE PLAN (ON-SITE ELEVATIONS FOR PAVEMENTS, DRIVES, ROADS, PARKING LOTS, CURBS, SIDEWALKS AND FINISHED GRADES AT BUILDING FACADES ATTACH A SEALED ENGINEERED DRAINAGE PLAN.
- 32 PROPOSED RETENTION/DETENTION SEDIMENTATION PONDS

OTHER SITE REQUIREMENTS

YES NO N/A

Comments

33 PROPOSED LANDSCAPING (REQUIRED GREENBELTS, PLANT MATERIALS/SIZE AND TYPE, FENCES, RETAINING WALLS, EARTHBERMS, ETC.)

34 LOCATION OF OUTDOOR LIGHTS, POLE HEIGHTS, BOLLARDS, BUILDING ATTACHED, LUMINARY SHIELDING TECHNIQUES*

35 LOCATION OF SIGN(S)*

36 FIRE HYDRANTS AND FIRE VEHICLE ACCESS.

37 ATTACH FIRE DEPARMENT APPROVAL

38 SITE AMENTITIES (PLAY AREA, POOLS, BEACHES, TENNIS COURTS, ETC.).

39 DOES IT COMPLY WITH THE DESIGN GUIDELINES?

40 IMPACT STATEMENT ATTACHED?

*Signs and Lights also need to be approved

Projected plans for future use of the total site:

Development Schedule indicating the approximate date when construction will begin and be completed:

Project Description (include site area):

Additional Comments:

APPLICANTS SIGNATURE

Print Name

____/____/____
DATE